

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 1ST DAY OF MARCH 2010, 7:30 P.M., COUNTY
ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT
CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	Gary Creed	-Chair
	James Politis	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	John Muffo	-Member
	William Brown	-Member
	Doug Marrs	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Malvin Wells	-Planning Commission

CALL TO ORDER

Chair Creed called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by James Politis, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated March 1, 2010.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

**APPROVAL OF MINUTES
DATED FEBRUARY 1, 2010**

On a motion by James Politis, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated February 1, 2010.

INTO WORK SESSION

On a motion by Mary Biggs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

FY 2010-2011 Budget

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

OUT OF WORK SESSION

On a motion by Doug Marrs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their Work Session to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

SETTING PRELIMINARY RATE SCHEDULE AND AUTHORIZING PUBLIC HEARING

R10-03-1 RESOLUTION SETTING PRELIMINARY RATE SCHEDULE AND AUTHORIZING PUBLIC HEARING

On a motion by James Politis, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Montgomery County Public Service Authority does hereby agree to set the following proposed preliminary schedule fixing and classifying rates, fees and charges for water and sewer service:

WATER RATE

Proposed 2.5% Increase From: \$6.63 to \$6.80 per 1,000 gallons

SEWER RATE

Proposed 5% Increase From: \$6.63 to \$6.96 per 1,000 gallons

FLAT RATE - SEWER ONLY Fee

Proposed 5% Increase From: \$40 per Month to \$42 per Month

BE IT FURTHER RESOLVED, by the Montgomery County Public Service Authority, that the Public Service Authority hereby authorizes the Director to advertise a public hearing in accordance with Section 15.2-5136G of the Code of Virginia, 1950, as amended, to be held on June 7, 2010, at 7:00 p.m., in the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia, 2nd Floor County Administration Conference Room, in order to receive citizen comments on the preliminary schedule fixing and classifying rates, fees and charges for water and sewer service.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		
James Politis		
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

FINANCIAL REPORT

The financial report for period ending February 28, 2010 was presented for review and discussion.

DIRECTOR'S REPORT

The Director's Report included the following items:

1. Monthly Activities Report
The February 2010 report was presented for review.
2. Comparison of Area Water and Sewer Rates
The Director presented a comparison of the water and sewer rates for in-jurisdiction and out-of-jurisdiction service areas for Blacksburg, Christiansburg and PSA.
3. Vendor Vehicle Servicing
The PSA recently set up a vehicle service and state inspection program with Monro Muffler in Christiansburg for PSA vehicles. This program should reduce PSA maintenance costs and reduce the routine oil change/servicing and state inspection work off the County Garage allowing them more time for vehicle repair work.
4. Marking of Sanitary Sewer Laterals
The Director presented House Bill 1230, currently moving through the 2010 General Assembly which addresses field location of sewer laterals in response to "Miss Utility" requests. If passed, this bill will require the PSA to mark the location where the sewer lateral connects to the sewer main in the field (56-265.19:1.B1.b.). In order to comply with the marking and time requirements, "locator wire" will need to be installed along with all new sanitary sewer mains and laterals.
5. Weather Related Work Activities
The weather conditions of February 2010 continued to prevent most scheduled PSA work and restoration of previous work. Due to these limitations, the maintenance crew assisted in snow removal, emergency work, meter reading operations, evaluation/repair of sewer manholes and work inside PSA facilities.

6. Prices Fork Water System Switchover to Backup Water Supply
The PSA continues to use the backup water supply from the Town of Blacksburg for the Prices Fork Water System. On December 23, 2009 the PSA switched over to the backup water supply from the Town of Blacksburg as the RAAP was unable to overcome their water system leaks while maintaining adequate supply to the PSA.
7. Christiansburg Water and Sewer Agreements
All original water and sewer agreements between the Town of Christiansburg, Montgomery County and PSA expired in January or February 2008. The agreements were extended with the expiration date of January 16, 2011 in order to resolve the Joinder Study with the Blacksburg-Christiansburg-VPI Water Authority. Preliminary discussions were initiated between the Christiansburg Assistant Town Manager and PSA Director to outline new agreement conditions that would be used as a starting point for further negotiations. A draft water and sewer agreement is being developed and is expected to be forwarded to the County Attorney for review during the first week of March 2010.
8. Warm Hearth Sewer Pump Station Replacement Project
The contractor has been declared in default as he has filed for Chapter 7 bankruptcy. Upon thorough review of the project status including discussions with subcontractors and bonding company, it was decided to complete the project using PSA personnel and remaining project funds. The project electrician had been paid by the contractor. The PSA has been working with the electrician to complete the electrical work which is expected to be done by the first week of March 2010. The PSA plans to perform the pump station start-up in March provided the electrician completes his work, the electrical inspection is approved, and AEP sets the new electrical service.
9. PSA Director Annual Performance Evaluation
A blank evaluation form was presented to the Board members to complete for the Director's evaluation that is due April 3, 2010.
10. Archway Lane Road Breakdown Complaint
The Director had several complaints concerning the Archway Lane road needing repairs. He presented a slideshow showing the drainage problem with the road. It is a private road maintained by the residents. The Board feels that it is the responsibility of the residents to maintain the road, and instructed the Director to prepare a letter to the adjoining property owners to that effect.
11. Rock Road Utilities
The Director, County Administrator, and County Attorney are going to meet on March 2, 2010 to discuss an agreement that was recently approved by the City of Radford.
12. Meter Reader
The meter reader for the PSA quit the middle of February. The Director will meet with the hiring committee to see if this position can be filled.

AUTHORITY MEMBERS' REPORT

There were no reports from Authority members.

CLOSED MEETING

The closed meeting item was removed from the agenda.

ADJOURNMENT

There being no further business, Chair Creed adjourned the meeting to the next meeting scheduled for April 5, 2010.